

Simply Click on the Links to Review a Short Training Video

Manager Essentials

<https://vimeo.com/167337341>

<https://vimeo.com/167337429>

<https://vimeo.com/167337754>

<https://vimeo.com/167416399>

<https://vimeo.com/167416683>

Getting Started

Introducing the Schedule

Introducing the Timesheet

Introducing Employee Records

Running Reports

Please note: Managers should also review the Employee Essentials Video Series